metroair



This document will serve as a guide for bidding and submitting PIREPs. There are some important things to remember:

- Pilots should always bid the flight on the website and use
 ACARS to track the flight when able to do so.
- 2. Use acceptable substitution aircraft
- 3. Manual PIREPS are a last resort
- Pilots should make sure to complete all blank spaces on the PIREP portion. Failure to do so may result in a denied PIREP.



Using the Metroair Virtual website is the preferred method of bidding and submitting flights

metroair 1	I 0 ♦	Search
EGLL London Heathrow Airport	KBOS General Edward Lawrence Logan International Airport	
STD 1130 UTC	STA 1900 UTC	· · · · · · · · · · · · · · · · · · ·
Passenger - Scheduled	File New Manual Pirep	Flight Type
metroair ²	I 0 ♦	* Flight Number
KBOS General Edward Lawrence Logan International Airport	EGLL London Heathrow Airport	
STD 2300 UTC	STA 540 UTC	
Passenger - Scheduled	File New Manual Pirep	Code
metroair ³	: 0 ♦	Departure Airport
EGLL London Heathrow Airport	KBOS General Edward Lawrence Logan International Airport	T
STD 1300 UTC	STA 2030 UTC	
Passenger - Scheduled	File New Manual Pirep	Arrival Airport
metroair 4	t 0 ♦	Subfleet
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STD 130 UTC	5TA 800 UTC	
Passenger - Scheduled	File New Manual Pirep	Reset
metroair ³	10 🕈	My Bids
EGLL London Heathrow Airport	KBOS General Edward Lawrence Logan International Airport	
STD 1535 UTC	STA 2305 UTC	
Passenger - Scheduled	File New Manual Pirep	

Locate a flight that you wish to fly. Flights can be found by the search fields.

metroair 1	I 😈 🖣	Search
EGLL London Heathrow Airport	KBOS General Edward Lawrence Logan International Airport	Airline
STD 1130 UTC	STA 1900 UTC	·······································
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STD 1300 UTC	STA 2030 UTC	
Passenger - Scheduled	File New Manual Pirep	Arrival Airport
metroair 4	1 0 🕈	Subfleet
KBOS General Edward Lawrence Logan International Airport	EGLL London Heathrow Airport	· · ·
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Passenger - Scheduled	File New Manual Pirep	Reset Find
metroair [,]	I 0 🕈	My Bids
EGLL London Heathrow Airport	KBOS General Edward Lawrence Logan International Airport	
STD 1535 UTC	STA 2305 UTC	
Passenger - Scheduled	File New Manual Pirep	

Flight Information Icon

Click on the flight information icon to view details about the flight.



The flight information page will give you flight details. The aircraft and tail number that is to be used for the flight is located on this page.

metroair 1 EGLL London Heathrow Airport STD 1130 UTC Presenger - Scheduled	T O O KBOS General Edward Lawrence Logan International Airport STA 1900 UTC File New Manual Pirep	Search Airline Flight Type
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Bid Flight Icon

Click on the bid flight Icon to bid on the flight.

4

Generate Simbrief OP

My Bids	
metroair 1	I 0 🚺
EGLL London Heathrow Airport	KBOS General Edward Law ce Logan International Airport
STD 1130 UTC	STA 1900 UTC
Passenger - Scheduled	Generate SmBrief OFP File New Manual Pirep

Latest WX Reports | MET1

 Origin
 Destination

 Latest WX Reports | EGLL
 Latest WX Reports | EGL
 Latest WX Reports | KBO

 METAR
 EGLL 2516502 AUTO 31005ICT 260/350 9999 SCTWO BINIA49 21/11 Q1014 NOSIG
 METAR 1800 251654Z 0300

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 TAF F TAF F CAL 2510552 Z512/2618 25008ICT 9999 SCTWO BINIA49 21/11 Q1014 NOSIG
 TAF KBO 251/832 Z514 2000

Latest	Latest WX Reports KBOS						
METAR	KBCS 251654Z 03006KT 105M OVC008 19/16 A3032 RMK A02 RAE1558 SLP265 P0000 T01890156						
TAF	KRICS 2514032 2514/2618 04009KT P6SM BKN006 OVCD11 FN/251800 09005KT 25M BR BKN008 FN/252300 15006KT P6SM SCT025 FN/260400 20007KT 25M BR BKN010 FN/261500 20011G20KT P6SM BKN020						

elect Aircraft for Flight MET1	*
Please Select an Aircraft	τ

Generate Simbrief Op

Select the correct aircraft registration number listed on the flight detail page from dropdown.

Anciarcimonnation			
ICAO Type	Registration	Name	– Route Finder
B788	505MT	Boeing 787-8	Router maer
Flight Information MET1 (Pas	senger - Scheduled)		4
Departure	Arrival	Alternat	e Preferred F.L
EGLL	AUTO 🖌 KBOS	AUTO 🖌 AUTO	
Preferred Company Route			
			RouteFinder
Date of Flight (UTC)	Est.Departure Time (UTC)	Sch.Departure Time (UTC)	Sch_Arrival Time (UTC)
25JUN2021	18 : 00	1130	1900
25JUN2021 Configuration and Load Inform Y [Max: 154]	18 : 00 Nation 505MT (Boeing 787-8) E [Max: 25]	1130 J [Max: 35]	1900 đ
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Planning Options		Æ
Cruise Fuel Policy:	Cost Index (CI)	×
Cost Index (CI):	AUTO	
Contingency Fuel:	5% or 05 MIN	×
Reserve Fuel:	30 MIN	~
SID/STAR Type:	RNAV	~
Step Climbs:	Enabled	~
ETOPS Planning:	Disabled	~
Alternate Airports:	2	~
Briefing Options		
OFP Units:	LBS	~
OFP Format:	Lido	~
Detailed Navlog:	Enabled	~
Runway Analysis:	Enabled	~
Airport NOTAMs:	Enabled	~
FIR NOTAMs:	Disabled	~
Flight Maps:	Detailed	~
		_
Extra Fuel		_
Extra Fuel Tankering Recommended	Imperial Tonnes 0.0	

Fill in your desired settings on the right side of the plan. The configuration load is the number of passengers from each fare class on the aircraft. These numbers will transfer to ACARS. Click on Route Finder

RouteFinder RouteFinder Basic IFR route generator - free version Departure : eqll (example: LIRF) / Country Code: (optional) Dectination kbos (example: EGLL) / Country Code: _____ (optional) and FL330 Level: Both V Database: Cycle 2106 V Enroute altitude: between FL330 Use SIDs Use STARs RNAV equipped TACAN routes NATs: Enabled V Click Find Route RouteFinder is at: <u>http://rfinder.asalink.net/</u> Find route 2021-06-18 14:30 // Recently added aircraft types in Flight Planner 18 C25B - Cessna Citation CJ3 CL30 - Bombardier Challenger 300 C25M - Cessna Citation M2 E35L - Embraer Legacy 600 E50P - Embraer Phenom 100E E545 - Embraer Legacy 450 F2TH - Dassault Falcon 2000EX FA7X - Dassault Falcon 7X GLEX - Bombardier Global Express GLF5 - Gulfstream G550 HDJT - Honda Jet 2021-01-23 11:30 / RouteFinder interactive Flight Planner available upon subscription (info About RouteFinder) ircraft: E145 - Em ETAR EGLL 251650Z AUTO 31005KT 260V360 9999 SCT040 BKN048 21 -Automatic Routing Departure: EDDM Destination: LIPZ Requested FL: 290 EDOM . Close

Enter the flight departure and destination. Click find route.

Enter Flight Departure & Destination

Route	Find	er			×
VEDOD		210	04	N20120120 00" H0121222122 00" VEDOD	
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I TMAI		223	403	N25 00 00 00" W017 37 31 00" I TMAI	
TSOKA		214	206	N22°04'52'09" W010'35'23'09" TOKA	
TREPA		213	120	N20 21 53 00" W020 41 50 00" IDEDA	
NEMDO		232	210	N18°05'56.99" W023°31'53.99" NEMDO	
SVT	333	232	116	N16°49'44.89" W025°03'52.60" SAO VICENTE	
EDIPA		241	81	N16°07'54.99" W026°15'59.99" EDIPA	
KENOX		241	151	N14°48'36.00" W028°29'35.99" KENOX	
SAGRO		212	289	N10°35'00.00" W030°51'47.99" SAGRO	
DIGUN		211	63	N09°39'38.99" W031°22'13.99" DIGUN	
POKSI		309	221	N11°51'03.99" W034°23'02.00" POKSI	
IRELA		309	220	N14°00'00.00" W037°25'59.99" IRELA	
PAKER		301	169	N15°20'00.00" W040°00'00.00" PAKER	
BUTUX		301	348	N18°00'00.00" W045°22'48.00" BUTUX	
FIVZE		302	918	N25°00'00.00" W060°00'00.00" FIVZE	
KOZIK		300	230	N26°48'26.74" W063°45'01.63" KOZIK	
PIREX		350	157	N29°22'27.69" W064°19'16.27" PIREX	
TONEY		356	51	N30°13'23.23" W064°25'24.36" TONEY	
BDA	113.9	356	129	N32°21'51.78" W064°41'22.46" BERMUDA	
BOVIC		330	180	N34°52'24.53" W066°40'03.29" BOVIC	
KINER		326	129	N36°34'27.23" W068°17'14.81" KINER	
TILED		325	53	N37°15'57.93" W068°58'23.75" TILED	
MARIG		325	82	N38°19'42.39" W070°03'34.26" MARIG	
ISLES		323	88	N39°25'36.84" W071°18'48.60" ISLES	
DUMPR		306	37	N39°44'42.36" W071°59'32.64" DUMPR	
BLUUU		304	32	N40°00'50.39" W072°36'06.11" BLUUU	
DOGRS		306	10	N40°06'13.32" W072°47'45.95" DOGRS CODV ROULE	
FATON		304	13	N40°12'27.40" W073°02'21.52" FATON	
SHERL		312	5	N40°15'20.54" W073°07'18.25" SHERL	
DUNEE		47	6	N40°19'24.37" W073°02'26.06" DUNEE	
SARDI		47	16	N40°31'26.61" W072°47'55.87" SARDI	
KIFLE		49	14	N40°41'24.17" W072°34'54.89" KIFLE	
KBOS		39	123	N42°21'46.60" W071°00'23.00" GENERAL EDWARD LAWRENCE LOGAN	
Tracks	are mag	netic,	distanc	es are in nautical miles.	
EGLL SI	ED GASGU	N866	SAM N6	LELNA UN621 BASIK UN90 NOVAN UN864 MONTO UN857 TERTO DCT LIMAL UN873 IPERA UW43 SVT	
NUW46 KE	STAR KBC	41 DI S	GUN UL4:	IS BUIUX L435 KOZIK L462 PIREX M590 BDA M591 BOVIC L461 MARIG Y483 SHERL J55 SARDI Q439	
[Back]					-
				Close	

Copy the route given at the bottom of the page.

ICAO Type Registration Name Cruise Fuel Policy: Cost Index (CI) 8788 505MT Boeing 787-8 Cost Index (CI): AUTO ntingency Fue 5% or 05 MIN Reserve Fuel: 30 MIN AUTO Y KBOS AUTO Y AUTO SID/STAR Type: RNAV EGLL SID GASGU N86 UN621 BASIK UN90 NOVAN UN864 MONTO UN857 TERTO DCT LIMAL UN873 IPERA UW43 SVT UW46 KENI ep Climbs Enabled Est.Departure Time (UTC) Date of Flight (UTC Sch.Departure Time (UTC Sch.Arrival Time (UTC) TOPS Planning: Disables 18 00 1130 1900 nate Airports 505MT (Boeing 787-8) E [Max: 25] J [Max: 35] Y [Max: 154] OFP Units: LBS Baggage Weight Total Payload OFP Format: Lido Passenger Weigh 32.005 lbs 6.055 lbs 38.060 lbs Enabled nway Analysi: Enabled METAR EGLL 251650Z AUTO 31005KT 260V360 9999 SCT040 BKN048 21/11 Q1014 METAR KBOS 251654Z 03006KT 105M OVC008 19/16 A3032 RMK A02 RAE1558 SLP2 irport NOTAM: Enabled NOSIG P0000 T01890156 Disabled IR NOTAMS: TAF EGLL 251055Z 2512/2618 25008KT 9999 SCT035 PROB30 2602/2607 800 KBOS 251403Z 2514/2618 04009KT P6SM BKN005 OVC011 FM251800 09005 25M BR BKN008 FM252300 15006KT P65M SCT025 FM260400 20007KT 25M B Detailed light Maps: BKN010 FM261500 20011G20KT P65M BKN020 Imperial Tonnes 0.0 Click Generate Simbrief Op imBrief OFP

Paste the route here

Paste the route in the preferred company route blank. Click on Generate Simbrief Op

7

Simbrief Op & Maps

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Summary & ATC		OFP & Maps	Weather	Prefile New I	Manual PIREP	Genera	te New SimBrief OFP	I
MET1	MET1	505MT	B787-8	ATC Flight Plan			*	Ē
Flight Number	Callsign	Registration	Туре	(FPL-MET1-IS				1
EGLL / Rwy.27R	KBOS / Rwy.15R	KJFK / Rwy.22R	13h 27m	-EGLL1800	D4J5MIRWAT/LBIDI			
Origin	Destination	Alternate	EET	-N0500F350 SID GASGU N8 NOVAN/N0495F370 UN864 I	MONTO UN857 TERTO (DCT LIMAL/N0494F380 U	N873	
40760 lbs	308054 lbs	473798 lbs	327296 lbs	IPERA UW43 SVT UW46 KEN DIGUN UL435 BUTUX L435 I	JOX/N0489F390 UN741 KOZIK/N0484F410 L46	2 PIREX M590 BDA/N048	41 6F400	
Est.Payload	Est.ZFW	Est.TOW	Est.LW	M591 BOVIC L461 MARIG Y4 -KBOS1327 KJFK	383 SHERL/N0488F410	1355 SARDI Q439 RIFLE S	ITAR	
166300 lbs	146510 lbs	19250 lbs	11920 lbs	-PBN/A1B1C1D1L101S2 DO GMMM0214 GCCC0312 GVS	F/210625 REG/505MT C0441 GOOO0550 TTZ	EET/LFFF0024 LECM0104 P0724 KZWY0825 KZNY1	230	
Min.Block Fuel	Trip Fuel	Landing Fuel	Min Diversion	KZBW1251 SEL/BKFS RVR/5 AIRLINES)	00 OPR/MET PER/D RM	MK/TCAS METROAIR VIRT	UAL	
35000	C1160	246/009	2	View Route > SkyVector		File	ATC > IVAO File ATC > VATSIM	
Init. Altitude	CRZ Fuel Policy	Avg.CRZ WIND	CRZ ISA DEV	Downloads			ف	į,
LOAD DISTRIBU	TION Y 123 E 20 J 30	NOTICE: SID OR FI	IX "SID" NOT FOUND	phpVMS ACARS				-
Dispat	ch Remarks	NOTICE: STAR OR FI	IX "STAR" NOT FOUND				Download	Ĩ
		System	n Remarks					
SID GASGU N866 SAM N63 UN873 IPERA UW43 SVT UV	LELNA UN621 BASIK UN90 NOVA 46 KENOX/N0489F390 UN741 SAG	N/N0495F370 UN864 MONTO UN857 GRO/N0487F400 UN741 DIGUN UL435	TERTO DCT LIMAL/N0494F380 BUTUX L435 KOZIK/N0484F410	Flight Crew	C CIONDANIO	2		ſ
L462 PIREX M590 F	3DA/N0486F400 M591 BOVIC L461	MARIG Y483 SHERL/N0488F410 J55 S	ARDI Q439 RIFLE STAR	First Officer UUTA	N DYFR	Flight Attendant	TINA GIBSON	
		Route				Flight Attendant	PAT SOTO	
						Flight Attendant	SERGIO MCPHERSON	
						Flight Attendant	KATIE HARDY	
						Flight Attendant	SIMON NAVARRO	
						Flight Attendant	MARTA CURTIS	
						Flight Attendant	ELBERT HORTON	

This screen will provide details for your flight. To see the entire Simbrief Op click Op&Maps

ŵ	ATP Captain		
Ţ			
۲	Current Location 泴 KBNA	Total Flights 타는 38	Flight Time ⓒ 111h 41m
. م	Click to open curr	ent flight bids	
; 	We're Hiring!		
\$	Go check out our staff openings at http:	://metroairvirtual.com/RecruitStaff.html	

Open and login to ACARS. Click on the spyglass to locate your flight bid.

<mark>Click Load</mark>

≡	Flight Number	SimBrief Plan	Departure	Arrival	Flight Time	Distance (nmi)	
_	MET318	Yes	KBNA	KDFW	1h 30m	548.07	Load
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Your current flight bids will be displayed here. Click on load to load the flight bid along with the Simbrief Plan.

=	Flight Info					
ŝ	Airline	Flight Number		Leg	Code	Flight Type
-	- MetroAir Virtual Airlines 🗠	318				Passenger \checkmark
٢	Flight Plan					
0	Departure Arriva	1				
:==	KBNA >	KDFW		Load	Flightplan	Clear Flightplan
		Nashville Intl $ ightarrow$ 556.69nm $ ightarrow$ Dallas F	ort Worth	ntl		
$n_{L}^{2} \gg$	BGDDY DANLS LIT MEEOW FEWWW PROWD LETHR NECKK SAYLR SEEVR BRDJE NUSSS YAHBT KDFW					
	Aircraft 587CL Airbus A319 Airbus A319 (319)					~
	Fare	Passenger Count	Max Cap	acity		
	Y	79	94			
	E	14	18			
	J	9	12			
	Flight Settings					
\otimes		<mark>Clic</mark> ł	Start	Flight ^ı		Start Flight

All of the flight information will be displayed here. This includes, flight number, route, departure airport, arrival airport, aircraft, and passenger load. Click start flight once you have loaded your simulator and your plane is at the departure airport.



When the flight is complete click the File Flight Icon. This will upload your PIREP to the website for review.



Filing a Flight Using Acars Only

Using the Acars system is done only when substituting an acceptable aircraft on a flight Example: Dash8 is acceptable for a ERJ145 a 787-9 is not

Click on New Flight Icon



Login to the ACARS system. Click on the New Flight Icon. Enter the flight number in the blank provided. Enter the departure and destination airports. Paste your route in the blank provided. Use the scroll menu to find an acceptable substitution. Complete the passneger count for each fare class in the provided blanks. DO NOT LEAVE THESE BLANKS EMPTY. The maximum number of passengers for each fare is listed to the right. Make sure your simulator is loaded and click Start Flight.



ACARS will load all of the flight information and begin to track your flight.

Filing a Flight Using ACARS Only

Using the ACARS system is done only when substituting an acceptable aircraft on a flight Example: Dash8 is acceptable for a ERJ145 a 787-9 is not



When the flight is complete click the File Flight Icon. This will upload your PIREP to the website for review.



Filing a Manual Pirep

Filing a manual PIREP is done as a last resort. Pilots should not make it a habit to file manual PIREPs. Every effort should be made to use the two prior methods.

metroair		1 🚯	
EGLL London Heathrow Airport	KBOS General Edward Lawrence Logan Inte	rnationa	l Airport
STD 1130 UTC		STA	1900 UTC
Passenger - Scheduled	Generate SimBrief OFP File N	ew Manu	ial Pirep
metroair ²		t 🖸	•
KBOS General Edward Lawrence Logan International Airport	EGLL London H	leathrow	v Airport
STD 2300 UTC		STA	540 UTC
Passenger - Scheduled	Click File New Manual PIREP	ew Manu	ial Pirep
metroair 3		1 i	•
EGLL London Heathrow Airport	KBOS General Edward Lawrence Logan Inte	rnationa	l Airport
STD 1300 UTC		STA	2030 UTC
Passenger - Scheduled	File N	ew Manu	ial Pirep
metroair 4		1 i	•
KBOS General Edward Lawrence Logan International Airport	EGLL London H	leathrow	v Airport
STD 130 UTC		STA	800 UTC
Passenger - Scheduled	File N	ew Manu	ial Pirep
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EGLL London Heathrow Airport	KBOS General Edward Lawrence Logan Inte	rnationa	l Airport
STD 1535 UTC		STA	2305 UTC
Passenger - Scheduled	File N	ew Manu	al Pirep

Select the flight that you wish to file a manual PIREP for. Click on File New Manual PIREP.

New Flight Report

Flight Information					i
Airline	Flight Number/Code/Leg			Flight Type	
MetroAir Virtual Airlines 🔹	1	1 Code (optional) Leg (optional)		Passenger - Scheduled	-
Flight Time	Distance (nmi)			Level (feet)	
Hours Minutes					
Departure/Arrival Information Select Airc	raft				۲
Departure Airport	i ai c	Arrival	Airport		
EGLL - London Heathrow Airport	KBOS - General Edward Lawrence Logan International Airport (hub)				
Aircraft Information					8
Aircraft	Block Fuel (Ibs)			Fuel Used (lbs)	
Route					്
Route					
Remarks					ୟ
Notes	ies A				

Select an aircraft from the drop down menu.

Filing a Manual Pirep

Filing a manual PIREP is done as a last resort. Pilots should not make it a habit to file manual PIREPs. Every effort should be made to use the two prior methods.

New Flight Report

Flight Information				•
Airline	Flight Number/Code/Leg	Fligh	nt Type	
MetroAir Virtual Airlines 🔹	1 Code (optiona	l) Leg (optional) Pas	senger - Scheduled	•
Flight Time	Distance (nmi)	Leve	l (feet)	
COMPLETE MirCOMPLETE	COMPLETE		COMPLETE	
Departure/Arrival Information				۲
Departure Airport	Arri	ival Airport		
EGLL - London Heathrow Airport	- KE	3OS - General Edward Lawrence I	ogan International Airport (hub)	-
Aircraft Information				
Aircraft	Block Fuel (lbs)	Fuel	Used (lbs)	
Boeing 777-300ER - 778MT 🔹	COMPLETE		COMPLETE	
Fares				••••
Y (Passenger, code Y)	E (Passenger, code E)	J (Pa	ssenger, code J)	
	COMPLETE		COMPLETE	
F (Passenger, code F)				
COMPLETE				
Route				ംട്
				/_

Complete ALL HIGHLIGHTED FIELDS. In the remarks portion state why it was necessary to file a manual PIREP. Failure to complete all fields could result in a denied PIREP.

Flight Time Multiplier	=
Hours	Minutes
Multiplier	Result
	Calculate
	Delete PIREP Save PIREP Submit PIREP
Once all information keekee	Click Submit P
PIR	EP to the website for review.

WE TAKE YOU VIRTUALLY ANYWHERE

metroair.